



The Villas of Chestnut Creek

FIRST NOTICE OF ANNUAL MEMBERSHIP MEETING AND ELECTION OF DIRECTORS

TO: All Members

DATE: December 8, 2017

This is to notify you that the **Annual Membership Meeting and Election of Directors** of the Association will be held on **Friday February 9, 2018 at 2:00 p.m. (sign in at 1:30 p.m.) at the Jacaranda Public Library, 4143 Woodmere Park Blvd, Venice, FL 34293, in the Meeting Room.**

Subsequent to this First Notice, you will receive a Second Notice which will contain other important information concerning the Annual Meeting.

Any eligible person who wants to be a candidate for election to the Board of Directors must provide a timely written notice of that candidacy to the Association. The notice shall include the completed **Notice of Intent to be a Candidate/Candidate Certification Form** which is attached hereto. The notice may be accompanied by a director **candidate information sheet**, not to exceed one side of an 8 ½" x 11" piece of paper, containing any information the candidate may choose to disclose. All director candidate information sheets timely provided to the Association will be included with the ballot and the second notice of the annual meeting.

Each notice of candidacy **must** be provided by the candidate, for **receipt** by the Association on or before **5:00 p.m. on Friday, December 29th, 2017**. Any director candidate information sheet must be received by the Association not later than **5:00 p.m. Friday, January 5th, 2018**, if they are to be included in the Second Notice.

Notice of candidacy may be emailed to Lindsey Rhoades at lindsey@sunstatemanagement.com, or may be mailed or hand-delivered to:

Villas of Chestnut Creek Homeowners Association, Inc.
Sunstate Association Management Group
5602 Marquesas Circle, Suite 103
Sarasota, FL 34233

Thank you for your interest and participation in your Homeowners' Association.

By: Jane Rodgers
Jane Rodgers, Secretary